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Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr
Bridgend County Borough Council



Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB / Civic Offices, Angel Street, Bridgend, CF31 4WB

*Rydym yn croesawu gohebiaeth yn Gymraeg.
Rhowch wybod i ni os mai Cymraeg yw eich
dewis iaith.*

*We welcome correspondence in Welsh. Please
let us know if your language choice is Welsh.*



**Cyfarwyddiaeth y Prif Weithredwr / Chief
Executive's Directorate**

Deialu uniongyrchol / Direct line /: 01656 643148 /
643147 / 643694

Gofynnwch am / Ask for:

Ein cyf / Our ref:

Eich cyf / Your ref:

Dyddiad/Date: Wednesday, 4 November 2020

Dear Councillor,

LICENSING SUB-COMMITTEE B

A meeting of the Licensing Sub-Committee B will be held remotely via Skype for Business on
Tuesday, 10 November 2020 at 10:00.

AGENDA

1. Apologies for Absence
To receive apologies for absence from Members.
2. Declarations of Interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008.
3. Approval of Minutes 3 - 12
To receive for approval the Minutes of the 11 02 20 and 22 09 20
4. Application to Licence Private Hire Vehicle 13 - 20
5. Urgent Items
To consider any other item(s) of business in respect of which notice has been given in accordance with Rule 4 of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.

Yours faithfully

K Watson

Chief Officer, Legal, HR & Regulatory Services

Please note: Due to the current requirement for social distancing this meeting will not be held at its usual location. This will be a virtual meeting and Council Members and Officers will be attending remotely. The meeting will be recorded for subsequent transmission via the Council's internet site which will be available as soon as practicable after the meeting. If you have any queries regarding this, please contact cabinet_committee@bridgend.gov.uk or tel. 01656 643147 / 643148.

Councillors:

PA Davies
A Hussain
RM James

Councillors

B Jones
JE Lewis
JR McCarthy

Councillors

A Williams

LICENSING SUB-COMMITTEE B - TUESDAY, 11 FEBRUARY 2020

MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE B HELD IN COMMITTEE ROOMS 2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON TUESDAY, 11 FEBRUARY 2020 AT 10:00

Present

Councillor PA Davies – Chairperson

RM James

JE Lewis

JR McCarthy

G Thomas

Apologies for Absence

A Hussain and B Jones

Officers:

Julie Ellams

Democratic Services Officer - Committees

Kirsty Evans

Senior Licensing Officer

Andrea Lee

Senior Lawyer

Yvonne Witchell

Team Manager Licensing

207. DECLARATIONS OF INTEREST

Cllr G Thomas declared a prejudicial interest in items 9 and 10, "Application to Licence Hackney Carriage Vehicle" and left the meeting during consideration of these items because he knew the applicant/representative.

208. APPROVAL OF MINUTES

RESOLVED: That the minutes of the meeting dated 17th December 2019 be approved as a true and accurate record.

209. APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

The Head of Legal and Regulatory Services submitted a report asking the sub-committee to consider an application to grant a licence for a private hire vehicle.

The application was made by Mr Simon Whale of South Cornelly, Bridgend to licence a Vauxhall Insignia vehicle registration number KW65 OXL as a private hire vehicle to seat 4 persons. The vehicle was pre-owned and was first registered at the DVLA on 5 February 2016. The current mileage of the vehicle was 35,512.

The Team Manager Licensing advised that the application fell outside the Private Hire Vehicle Policy approved by the Licensing Committee. The vehicle was not wheelchair accessible. A service report had been submitted for the 8 February 2017 with the mileage recorded at 9162, 1 March 2018 with the mileage at 17453, 11 March 2019 with mileage at 27359 and 11 December 2019 with the mileage at 35272. An MOT had been submitted dated 14 January 2020 with the mileage recorded at 35277.

The Team Manager Licensing referred the Sub-Committee to the relevant extract from the vehicle policy applicable to this application.

RESOLVED: The Sub-Committee considered the application to licence vehicle registration KW65 OXL as a private hire vehicle.

Members noted that the application fell outside the Licensing Policy at paragraph 2.1 due to the vehicles age.

Members further noted that the Policy at paragraph 2.2 allowed it to be relaxed in exceptional circumstances as detailed in paragraph 2.4 of the policy.

Having examined the vehicle, the Sub-Committee felt that the vehicle was exceptional in terms of its quality both interior and exterior. The Sub-Committee therefore granted the licence.

210. APPLICATION TO LICENCE PRIVATE HIRE VEHICLE.

The Head of Legal and Regulatory Services submitted a report asking the sub-committee to consider an application to grant a licence for a private hire vehicle.

The application was made by Driven Personal Hire Limited of Porthcawl and Alan Brown of North Cornelly, Bridgend to licence a Citroen C4 Picasso Exec Blue HDI vehicle registration KY15 YBU as a private hire vehicle to seat 4 persons. The vehicle was pre-owned and was first registered at the DVLA on 27 March 2015. The current mileage of the vehicle was 52,848.

The Team Manager Licensing advised that the application fell outside the Private Hire Vehicle Policy approved by the Licensing Committee. The vehicle was not wheelchair accessible. A service report had been submitted for the 5 January 2016 with the mileage recorded at 14364 and an MOT had been submitted dated 7 January 2020 with the mileage recorded at 45121.

The Team Manager Licensing referred the Sub-Committee to the relevant extract from the vehicle policy applicable to this application.

RESOLVED:

The Sub-Committee considered the application to licence vehicle registration KY15 YBU as a private hire vehicle.

Members noted that the application fell outside the Licensing Policy at paragraph 2.1 due to the vehicles age.

Members further noted that the Policy at paragraph 2.2 allowed it to be relaxed in exceptional circumstances as detailed in paragraph 2.4 of the policy.

Having examined the vehicle, the Sub-Committee felt that the vehicle was exceptional in terms of its quality both interior and exterior. The Sub-Committee therefore granted the licence.

211. APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

The Head of Legal and Regulatory Services submitted a report asking the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

The application was made by Somir Uddin of Port Talbot to licence a Toyota Auris Excel Hybrid vehicle registration FN68 UCU as a hackney carriage vehicle to seat 4 persons. The vehicle was first registered at the DVLA on 14 September 2018. The current mileage of the vehicle was 10,759.

The Team Manager Licensing advised that the application fell outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee. The vehicle was not wheelchair accessible. A service report for the vehicle had been submitted dated 9 September 2019 with the mileage recorded at 10074 and 15 January 2020 with mileage at 10711.

The Team Manager Licensing referred the Sub-Committee to the relevant extract from the vehicle policy applicable to this application.

RESOLVED: The Sub-Committee considered the application to licence vehicle registration FN68 UCU as a hackney carriage vehicle.

Members noted that the application fell outside the Licensing Policy at paragraph 2.1 due to the vehicles age.

Members further noted that the Policy at paragraph 2.2 allowed it to be relaxed in exceptional circumstances as detailed in paragraph 2.4 of the policy.

Having examined the vehicle, the Sub-Committee felt that the vehicle was exceptional in terms of its quality both interior and exterior. The Sub-Committee therefore granted the licence.

212. **APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE**

The Head of Legal and Regulatory Services submitted a report asking the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

The application was made by Shamal Chowdhury of Bridgend to licence a Seat Alhambra vehicle registration HGZ 8870 a hackney carriage vehicle to seat 6 persons. The vehicle was first registered at the DVLA on 13 December 2017. The current mileage of the vehicle was 11269.

The Team Manager Licensing advised that the application fell outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee. The vehicle was not wheelchair accessible. A service report for the vehicle had been submitted dated 17 December 2019 with the mileage recorded at 10744.

The Team Manager Licensing referred the Sub-Committee to the relevant extract from the vehicle policy applicable to this application.

RESOLVED: The Sub-Committee considered the application to licence vehicle registration HGZ 8870 as a hackney carriage vehicle.

Members noted that the application fell outside the Licensing Policy at paragraph 2.1 due to the vehicles age.

Members further noted that the Policy at paragraph 2.2 allowed it to be relaxed in exceptional circumstances as detailed in paragraph 2.4 of the policy.

Having examined the vehicle, the Sub-Committee felt that the vehicle was exceptional in terms of its quality both interior and exterior. The Sub-Committee therefore granted the licence.

213. APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

The Head of Legal and Regulatory Services submitted a report asking the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

The application was made by Lyn Hiscock of Bridgend to licence a BMW 520 Touring vehicle registration AE66 UBO a hackney carriage vehicle to seat 4 persons. The vehicle was first registered at the DVLA on 7 September 2016. The current mileage of the vehicle was 37818.

The Team Manager Licensing advised that the application fell outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee. The vehicle was not wheelchair accessible. A service report for the vehicle had been submitted dated 21 January 2020 with the mileage recorded at 37782. A current MOT had also been supplied with mileage recorded at 37782.

The Team Manager Licensing referred the Sub-Committee to the relevant extract from the vehicle policy applicable to this application.

RESOLVED: The Sub-Committee considered the application to licence vehicle registration AE66 UBO as a hackney carriage vehicle.

Members noted that the application fell outside the Licensing Policy at paragraph 2.1 due to the vehicles age.

Members further noted that the Policy at paragraph 2.2 allowed it to be relaxed in exceptional circumstances as detailed in paragraph 2.4 of the policy.

Having examined the vehicle, the Sub-Committee felt that the vehicle was exceptional in terms of its quality both interior and exterior. The Sub-Committee therefore granted the licence.

214. APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

The Head of Legal and Regulatory Services submitted a report asking the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

The application was made by Lee Grabham of Pyle to licence a Skoda Rapid E saloon vehicle registration YB63 APY as a hackney carriage vehicle to seat 4 persons. The application was accepted on 9 January 2020. The current mileage of the vehicle was 171,511. The vehicle was first registered at the DVLA on 18 December 2013.

The Team Manager Licensing advised that the vehicle was licensed as hackney carriage HCO17 and the licence was due to expire on 18 December 2019. Mr Grabham had supplied a bill of sale to himself dated 6 December 2019 which was attached to the papers. Mr Grabham had provided written authorisation for certain documents to be disclosed as part of his application.

The Team Manager Licensing explained that in terms of the hackney carriage licence, the proprietor notified the Council of the surrender of the licence on 13 December 2019. The licence therefore ceased to have effect on that date and this application was therefore for the grant of a hackney carriage vehicle licence. She added that the application fell outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee and the vehicle was not wheelchair accessible. The last vehicle test was undertaken by Fleet Services on 18 June 2019 with the mileage recorded at 159,762.

There were no notes or advisories in relation to the condition of the vehicle. The applicant had stated that at the time of the sale the vehicle was in a poor state of cleanliness and disrepair and had submitted photographs stated to have been taken at the time of purchase. He also submitted work undertaken on the vehicle included in appendix B to the report. Mr Grabham asked the Sub-Committee to consider the circumstances of the purchase, the improvement made to the condition of the vehicle and asked for the Sub-Committee to consider a relaxation of the age policy under exceptional circumstances.

K Spencer provided background information to the Sub-Committee. She worked with Mr Grabham, the applicant, and was aware of the process. Mr Grabham was under the impression that both this vehicle and the next vehicle, YH64 FPE were licensed. They would never have paid that amount of money for the vehicles if they were not hackney carriages. When the vehicles were collected, they had no spare tyre, first aid kits or fire extinguishers. They took the vehicles to Rely on Tyres to have repair work carried out. When the vehicles were there, the plates were removed and surrendered as taxis. Mr Grabham had spent more than £6,000 improving both vehicles and with the initial cost of the vehicles, he had invested £13,000 in both cars. He was familiar with the policy and asked if it could be relaxed due to the exceptional circumstances.

K Spencer added that the company had weekly inspections and was growing quickly. They had purchased the vehicles to increase the fleet and to serve deprived areas of the community.

RESOLVED: The Sub-Committee considered the application to licence vehicle registration YB63 APY as a hackney carriage vehicle.

Members noted that the application fell outside the Licensing Policy at paragraph 2.1 due to the vehicles age.

Members further noted that the Policy at paragraph 2.2 allowed it to be relaxed in exceptional circumstances as detailed in paragraph 2.4 of the policy.

Having examined the vehicle and considered the information provided, the Sub-Committee felt there were exceptional circumstances and therefore granted the licence.

215. APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

The Head of Legal and Regulatory Services submitted a report asking the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

The application was made by Lee Grabham of Pyle to licence a Seat Toledo Ecomotive saloon registration number YH64 FPE as a hackney carriage vehicle to seat 4 persons. The application was accepted on 9 January 2020. The current mileage of the vehicle was 129,275. The vehicle was first registered at the DVLA on 7 October 2014.

The Team Manager Licensing advised that the vehicle was licensed as hackney carriage HC255 and the licence was due to expire on 10 October 2020. Mr Grabham had supplied a bill of sale to himself dated 6 December 2019 which was attached to the papers. Mr Grabham had provided written authorisation for certain documents to be disclosed as part of his application.

The Team Manager Licensing explained that in terms of the hackney carriage licence, the proprietor notified the Council of the surrender of the licence on 13 December 2019.

The licence therefore ceased to have effect on that date and this application was therefore for the grant of a hackney carriage vehicle licence. She added that the application fell outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee and the vehicle was not wheelchair accessible. The last vehicle test was undertaken by Fleet Services on 11 October 2019 with the mileage recorded at 126,794. There were advisory comments for attention in relation to a tyre and small oil leak but the vehicle passed the test. The applicant had stated that at the time of the sale the vehicle was in a poor state of cleanliness and disrepair and had submitted photographs stated to have been taken at the time of purchase. He also submitted work undertaken on the vehicle included in appendix B to the report. Mr Grabham asked the Sub-Committee to consider the circumstances of the purchase, the improvement made to the condition of the vehicle and asked for the Sub-Committee to consider a relaxation of the age policy under exceptional circumstances.

K Spencer provided background information to the Sub-Committee. She worked with Mr Grabham, the applicant, and was aware of the process. Mr Grabham was under the impression that both this vehicle and the previous vehicle, YB63 APY were licensed. They would never have paid that amount of money for the vehicles if they were not hackney carriages. When the vehicles were collected, they had no spare tyre, first aid kits or fire extinguishers. They took the vehicles to Rely on Tyres to have repair work carried out. When the vehicles were there, the plates were removed and surrendered as taxis. He spent more than £6,000 improving both vehicles and with the initial cost of the vehicles, he had invested £13,000 in both cars. He was familiar with the policy and asked if it could be relaxed due to the exceptional circumstances.

K spencer added that the company had weekly inspections and was growing quickly. They had purchased the vehicles to increase the fleet and to serve deprived areas of the community.

RESOLVED: The Sub-Committee considered the application to licence vehicle registration YH64 FPE as a hackney carriage vehicle.

Members noted that the application fell outside the Licensing Policy at paragraph 2.1 due to the vehicles age.

Members further noted that the Policy at paragraph 2.2 allowed it to be relaxed in exceptional circumstances as detailed in paragraph 2.4 of the policy.

Having examined the vehicle and considered the information provided, the Sub-Committee felt there were exceptional circumstances and therefore granted the licence.

216. **URGENT ITEMS**

None

217. **EXCLUSION OF THE PUBLIC**

RESOLVED: That under Section 100A (4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, the public be excluded from the meeting during consideration of the following items of business as they contained exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Act.

Following the application of the public interest test it was resolved that pursuant to the Act referred to above, to consider the following items in private, with the public excluded from the meeting, as it was considered that in all the circumstances relating to the items, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, because the information would be prejudicial to the applicants so mentioned.

218. APPROVAL OF EXEMPT MINUTES

RESOLVED: That the exempt minutes of the meeting dated 17th December 2019 be approved as a true and accurate record.

The meeting closed at 11:00

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MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE B HELD IN REMOTELY VIA SKYPE FOR BUSINESS ON TUESDAY, 22 SEPTEMBER 2020 AT 10:00

Present

Councillor PA Davies – Chairperson

A Hussain
JR McCarthy

RM James
G Thomas

B Jones

JE Lewis

Officers:

Mark Galvin
Andrea Lee
Michael Pitman
Yvonne Witchell

Senior Democratic Services Officer - Committees
Senior Lawyer
Democratic Services Officer - Committees
Team Manager Licensing

219. DECLARATIONS OF INTEREST

None

220. APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

The Chief Officer Legal, HR and Regulatory Services submitted a report, the purpose of which, was to ask the Sub-Committee to consider an application to grant a licence for a hackney carriage vehicle.

The applicant was not in attendance at the meeting, so therefore, the Legal Officer asked Members if they wished to consider the application in his absence.

Members unanimously agreed to this request.

The Team Manager – Licensing advised that an application had been made by Graham Thomas of Bridgend to licence a BMW 520D vehicle registration number BN66 BVF as a hackney carriage vehicle to seat 4 persons.

The vehicle was pre-owned and was first registered at the DVLA on 27 September 2016.

The application fell outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee for the reasons outlined in paragraph 4.5 of the report.

The vehicle was not wheelchair accessible the Officer confirmed. A service report has been submitted dated 26 August 2018 with the mileage recorded as 11,509, 5 November 2019 with mileage at 27,500 and 10 March 2020 with mileage at 32,483. An MOT Certificate had also been submitted dated 16 July 2020 with the mileage recorded at 34,605.

On 15 September 2020 a Licensing Enforcement Officer inspected the vehicle and the vehicle was found to be in good condition. A Vehicle Assessment form is provided at Appendix A to the report. At the time of inspection the mileage was recorded at 34853.

Arising from consideration of the report by Members, it was

RESOLVED:

The Sub-Committee considered the application to register BN66 BVF as a Hackney Carriage Vehicle.

LICENSING SUB-COMMITTEE B - TUESDAY, 22 SEPTEMBER 2020

Members noted that it fell outside of policy 2.1 of the Council's Licensing Policy, for the reasons outlined in the report.

Members noted that the policy could be relaxed as set out in para 2.2 of the policy, namely the exceptional interior and exterior quality and the exceptional standards of safety. As such, the Sub-Committee granted the licence.

The meeting closed at 11:00

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO LICENSING COMMITTEE

10 NOVEMBER 2020

REPORT OF THE CHIEF OFFICER – LEGAL, HR AND REGULATORY SERVICES

APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

1. Purpose of report

- 1.1 The purpose of this report is to ask the sub-committee to consider an application to grant a licence for a private hire vehicle.

2. Connection to corporate well-being objectives/other corporate priorities

- 2.1 This report relates to the Council's regulatory functions. There is no direct link to the corporate well-being objectives / other corporate priorities.

3. Background

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

4. Current situation/proposal

- 4.1 An application is made by Jason Stretch of Porthcawl to licence a Vauxhall Vivaro 2900 Combi vehicle registration number NU64 GUF as a private hire vehicle to seat 6 persons.
- 4.2 The vehicle is pre-owned and was first registered at the DVLA on 25 September 2014.
- 4.3 The application falls outside the Private Hire Vehicle Policy approved by the Licensing Committee. The vehicle is wheelchair accessible. A service report has been submitted for 4 December 2015 with the mileage recorded at 6094; 17 November 2016 with mileage at 11,323; 24 October 2017 with mileage at 16,294; 1 October 2018 with mileage at 20,217; and on 18 September 2019 with mileage at 23,196. A current MOT has been submitted dated 10 July 2020 with the mileage recorded at 25,085.
- 4.4 On the 27 October 2020 an Enforcement Officer inspected the vehicle and the vehicle was found to be in good condition. A Vehicle Assessment Form is provided at Appendix A. At the time of inspection the mileage was recorded at 28,468.

4.5 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant’s name. Applications will normally be dealt with under the Scheme of Delegation to Officers.

(Policy 2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances. The general guidelines for relaxation of the policy are as follows but each case will be dealt with on its merits:

(Policy 2.2.5) A relaxation of the policy will also be considered in exceptional circumstances for applications relating to the first licensing of private hire vehicles. The Council does not seek to limit or define a particular vehicle which is suitable but will adhere to the minimum standards for the size of seats and legroom etc which are available on request. Irrespective of the age of the vehicle it must be capable of satisfying the general licensing conditions and be fit for purpose as a private hire vehicle in terms of passenger safety and comfort. Each application will be reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:

- That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

5. Effect upon policy framework and procedure rules

5.1 None

6. Equality Impact Assessment

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

7. Well-being of Future Generations (Wales) Act 2015 implications

7.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

8. Financial implications

8.1 None for the authority

9. Recommendation

9.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

Kelly Watson
CHIEF OFFICER – LEGAL, HR AND REGULATORY SERVICES

Date 4 November 2020

Yvonne Witchell
Team Manager Licensing

Telephone: (01656) 643643

E-mail: Yvonne.Witchell@bridgend.gov.uk

Postal Address Civic Offices, Angel Street, Bridgend, CF31 4WB


Background documents

Private Hire Vehicle Application

Private Hire Vehicle Policy Guidelines

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Vehicle Assessment Form

Completed by:	DAVID BARRETT.
Date:	OCTOBER 27 TH 2020.
HC / PH Number:	N/A.
Vehicle Registration:	NUG4 GUF.
Vehicle Make / Model:	VAUXHALL VIVARO.
Vin Number:	
Mileage on Inspection:	28,468 MILES
Owner Details:	JASON STRETCH. THE CLOCK HOUSE, OLD VILLAGE LANE, PORTHCAWK, CF36 3SP.
	

Exterior

<p>Clean Free from dents/rust No missing trims Scrapes / Scratches Loose Panels</p>	<p>Yes / No</p>
<p>Paintwork in uniform colour and free from chips and scratches No egg shell finish No different shades or colours either inside or outside which are visible to the public</p>	<p>Yes / No</p>
<p>Front and Rear registration plate clean Registration plate not obstructed by tow bar Registration plate unbroken and conform to relevant legislation</p>	<p>Yes / No</p>
<p>Trim panels secure with no sharp edges All wing mirrors in good condition and fixed as per manufacturer's specification (Not fixed secured, covered in duct tape.</p>	<p>Yes / No</p>
<p>Windscreen to be clean and free of scratches or chips</p>	<p>Yes / No</p>
<p>Wheels / tyres fit for purpose and free from defects All wheel trims to be fitted according to the manufacturer's specification and all matching</p>	<p>Yes / No</p>
<p>Lights operational Side, dip, full beam, brake, reverse, fog, indicators 'For Hire' light (if applicable)</p>	<p>Yes / No</p>
<p>Washers / Wipers operational and in working order</p>	<p>Yes / No</p>
<p>Horn Operational</p>	<p>Yes / No</p>

Interior

Seats free from dirt, tears and stains All seat covers matching Fitted carpets free of stains or holes	Yes / No
No missing trims All internal panels to be clean and match original trim	Yes / No
Seat belts, clean and attachments functioning correctly with no signs of deterioration All anchorage point covers properly fitted with no sharp edges	Yes / No
Windows / doors open correctly and in working order All doors must be able to be opened from the inside	Yes / No
Luggage space / boot clean and tidy	Yes / No

Other

Steps / Ramps free from defects with no missing parts	Yes / No
Details of any other non-compliance <i>Nil</i>	

Meets Minimum Size Specification: Yes / ~~No~~

Recommended for plating: Yes / ~~No~~

Licensing Office Informed: Yes / ~~No~~

Re-inspection date (If applicable):

Signed:



Date:

27/10/20

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